



Subject: <b>Line Extensions &amp; System Improvements</b>		Policy #: <b>302</b>
Original Date of Issue: [unknown]	Date of Last Review and <u>Approval</u> : <b>June 22, 2026</b>	
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**I. OBJECTIVE:**

- A. To provide a fair and consistent method of extending, upgrading and downgrading power lines and other service facilities within the Lincoln Electric Cooperative, Inc. (LEC) service area.
- B. To encourage the rural development of the area served by LEC providing electric service to residents within the area as economically as feasible.
- C. To make electric service available in the LEC service area to all those who desire it at a reasonable rate consistent with sound business practices.

**II. POLICY CONTENT:**

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**A. General Provisions**

LEC reserves the right to refuse service to any load or location determined to be detrimental to the Cooperative’s distribution and/or transmission system.



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**B. Service Sizing, Voltage and Phasing**

The Cooperative shall select the appropriate service rate class based on the end use and nature of that service. Each member is responsible for selection of service amperage, voltage, capacity, number of phases, and other characteristics that best suit the requirements for the end use intended.

**Members are advised to consult with an electrician or electrical engineer to aid in determining the service size, voltage, etc.** The following are standard voltages and capacities offered by LEC:

<b>Phasing</b>	<b>Service Voltage</b>	<b>Capacity (Amperes)</b>
Single-phase	120/240 V	200 <sup>1</sup> or 400
Single-phase	120/240 V	CT Services, size as required.
Three-phase	120/208 V Four wire grounded wye	As required by service.
Three-phase	277/480 V Four wire grounded wye	As required by service.

1. Service other than standards listed previously may be provided by special request to the Cooperative. Each instance will require an LEC engineering review. Upon approval, LEC will enter into a special service contract outlining any special provisions for the service. It will be the responsibility of the member to pay for special equipment needed to supply non-standard secondary voltages or regulate voltages closer than standard service provides.
2. Line extensions to serve large irrigation, large commercial, and industrial facilities will require an administrative review and applicable service agreement with the applicant.
3. The point at which LEC will connect the new extension to existing facilities is at the sole discretion of LEC.

**C. Ownership of Primary and Secondary Facilities**

All primary distribution facilities (transformers, poles, conductor, etc.) will remain the property of LEC, even though the applicant may make a financial contribution toward the construction costs. Conduit and/or vaults required for the construction of primary power line facilities which are purchased and installed by the applicant, will become the property and responsibility of LEC upon completion of the line extension project. All conduit and/or vaults required for secondary underground facilities will be purchased and

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<sup>1</sup> LEC's standard single-phase service size is 200 amperes. Services requiring less than 200 amperes may be connected but will fall under the 200 ampere service requirements and rate class.



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installed by the applicant and will remain the property and responsibility of the Member.

The following criterion outlines the ownership and responsibility relationship between LEC and its members regarding the secondary electrical distribution facilities:

<b>Application</b>	<b>Installation</b>	<b>Secondary Conductor, Conduit and Equipment<sup>2</sup></b>	<b>Ownership and Responsibility</b>
<p><b><u>Underground</u></b> All single-phase or three phase service.</p>	<p>Meter base, on pedestal or structure, installed by Member or licensed electrician.</p>	<ul style="list-style-type: none"> <li>• All secondary conductor and conduit (from LEC transformer to service entrance), service equipment and main disconnect switches by Member or licensed electrician.</li> <li>• Main disconnect switch mounted in outdoor area permanently accessible by LEC personnel.</li> <li>• *If instrument rated metering is required, LEC will coordinate the location of the CT metering equipment. LEC will provide a CT rated meter base at the designated location. All other equipment to be provided by the Member or licensed electrician.</li> </ul>	<ul style="list-style-type: none"> <li>• Member retains all ownership and responsibility of secondary conductors from the transformer to the building, service equipment and conduit.</li> <li>• LEC to provide and maintain appropriate metering.</li> </ul>
<p><b><u>Overhead</u></b> Single-phase service, 200 or 400 ampere direct metered.</p> <p>*All other overhead services will be designed on a case by case basis.</p>	<p>Meter base, mast, and conductor to weather-head by Member or licensed electrician, mounted on LEC service pole or Member structure.</p>	<ul style="list-style-type: none"> <li>• Overhead conductor from transformer to service mast by LEC.</li> <li>• Main disconnect switch provided by Member, mounted in area accessible by LEC personnel.</li> <li>• *If instrument rated metering is required, LEC will coordinate the location of the CT metering equipment. LEC will provide a CT rated meter base at the designated location. All other equipment to be provided by the Member or licensed electrician.</li> </ul>	<ul style="list-style-type: none"> <li>• LEC has ownership and maintenance of secondary conductors from the transformer to the top of the service mast.</li> <li>• Member owns and maintains meter base, mast/stub-in.</li> <li>• All facilities past meter base are the responsibility of the member.</li> </ul>

<sup>2</sup> All equipment provided by Member or licensed electrician to conform to all applicable state and national codes.



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Any other secondary facility scenario not outlined above is to be approved by the LEC Engineering Department **prior** to construction.

Meter base installations shall follow all current applicable NFPA 70, NEC, IEEE, NESC codes, as well as all other state and local provisions. Meter base provisions and guidelines can be found in LEC’s New Service Handbook.

The point of delivery for overhead services shall be arranged so that the Cooperative’s conductors can be attached in one place and one place only for drop into the member’s service entrance. The member will be required to provide equipment for attaching the Cooperative’s conductors to building surfaces with adequate strength to support the Cooperative’s conductors.

**D. Application and Engineering Fee**

At the time a line extension, relocation, and/or an upgrade project is requested, a completed project application form, a non-refundable engineering fee, property ownership information, and any applicable membership paperwork must be submitted to LEC.

Applications for service and line extension agreements must be signed by the legal property owner, the authorized project representative or the lessee of State, Federal, or Municipal property. For properties in the process of changing ownership, applications must be completed by the purchaser. Project paperwork beyond the application must be signed by the landowner. Lessee/Renters on private property may only sign the application with the consent of the owner in writing. Proof of ownership including a Title Report or Warranty Deed will be required of applicants with the initial application packet and is required prior to the Cooperative accepting an easement for construction

The engineering fee amounts are as follows:

<b>Line Extension Type</b>	<b>Fee Amount</b>
Single-Phase and Three-Phase (0 - 999 kVA)	\$400
Three-phase (1000 kVA and above)	As determined by LEC Engineering Department
Developments (Single or Three-Phase)	\$150/Lot with a \$600 minimum

The engineering fee will be applied toward the contribution-in-aid of construction (CIAC) costs or toward any balance due to LEC. LEC reserves the right to request additional engineering funds if it is determined that the project design costs will exceed the set fee amount. The engineering fee is



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non-refundable. LEC reserves the right to bill the applicant monthly for engineering costs incurred during all phases of the project.

In the event the applicant cancels the line extension project, or the project is inactive for longer than 24 months from the date of original application, LEC will close the work order. It is the applicant’s responsibility to make sure the project is completed within the 24 month period.

If the applicant requests the project continue past 24 months and LEC agrees to the extension, the LEC Engineering Department will request additional funds if deemed necessary. LEC reserves the right to determine the status of projects. It is the responsibility of the applicant to keep LEC informed about the project status (active, inactive, on-hold, etc.).

**E. Field Survey, Design and Project Cost**

Upon receiving a completed application and engineering fee, LEC will meet with the applicant or their designated representative and other parties, as deemed necessary, for a field survey. The LEC representative will determine the appropriate line extension design in conjunction with the applicant and stake the project if applicable. Utility easements in the area may impact the electrical design which may require neighboring easements, additional staking, permit fees, coordination and approval from local and government agencies (USFS, DNRC, etc.), and coordination and approval from neighboring utilities including irrigation districts, water, sewer, and communications. Subsequent field visits and design may be required as deemed necessary by the LEC Engineering Department.

If additional field visits or design changes are requested by the applicant, LEC reserves the right to charge additional fees to cover the costs of material changes, labor, and design costs that are required to make the change.

In the event certain projects require extensive design effort or outside engineering support, at its sole discretion, LEC may contract with a consulting firm(s) on behalf of the applicant to assist with the design. LEC will make any final determinations on the project design.

Once the design has been finalized and agreed upon by the applicant and LEC, LEC will develop a cost for the project based upon the current construction prices, less any applicable credits. This cost is valid for **thirty (30) days only**. Project costs may be updated as needed, and the applicant will be responsible for the additional fees if the project cost changes. The project cost will be a contribution-in-aid to construction (CIAC) by the applicant and is required as payment to LEC, along with any other applicable paperwork, prior to the LEC Engineering Department releasing the project to the LEC Operations Department for construction.



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If line extensions are to be (or were) constructed in difficult or unforeseen conditions (rock, frost, etc.), LEC may require the applicant to bear additional costs upon completion of construction.<sup>3</sup> LEC bears the sole discretion to determine what will be required of the applicant

In certain instances, LEC may include additional facilities in the project design that will benefit future projects but are not necessary for the applicant’s project. The costs for these additional facilities will not be the responsibility of the applicant.

The project cost provided by LEC is only good for thirty (30) days. If construction of a project is delayed, the cost will be updated by LEC to reflect the most current pricing and additional engineering funds may be required from the applicant. LEC reserves the right to waive cost adjusting if special conditions or situations apply.

**F. Contract Labor**

LEC may, at their discretion, enlist the help of a utility construction contractor to install electrical facility on LEC’s behalf. The choice of contractor will be LEC’s determination, however, the applicant will be offered the choice of performing the excavation and conduit installation themselves or using the contractor’s bid price. If the applicant opts to use the contractor’s bid price LEC will schedule a time with the Contractor for the project to be completed. In the event the project exceeds the Contractor’s bid due to unforeseen conditions, change orders, etc. the applicant may be liable for the excess cost. Any excess cost due must be paid upon request or the amount will be transferred to the applicant’s electrical bill and the standard disconnect and collections processes will apply.

**G. Lien Releases**

Under no circumstances will LEC sign a Lien Release on any Line Extension project. LEC will not endorse any check that incorporates a lien release as part of the endorsement on the check.

**H. Service Agreements**

Prior to the start of construction, LEC will provide a Service Agreement or Development Agreement to be signed by both the applicant and the legal landowner. These documents outline the service location(s), type of service and facilities being provided, CIAC responsibilities, applicable restoration conditions and any other service arrangements as agreed to by the applicant and LEC.

**I. Permits and External Fees**

If permits are required by an outside agency (US Forest Service, State of Montana, railroad, etc.), any required permitting fees will be in addition to



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the line extension costs and may be requested at the time of application or any time during the design process. These fees are the full responsibility of the applicant.

**J. Grant of Easement**

For line extension projects, all Grant(s) of Easement for the purpose of construction, servicing, repair, adding of circuits, and replacement of LEC lines necessary to provide service to the LEC membership and to others who enter into agreements for purchasing of power from the Cooperative will be entered into by LEC and the landowner. Easements will be required of all landowners of which the line extension project encroaches upon. Easements will be recorded at the respective county courthouse by LEC. In the event the easement is rejected by the applicant’s county of residence, the applicant shall provide a new notarized copy of the easement with the correct information. Failure to provide a valid easement may result in service disconnection until the issue is rectified.

LEC does not pay landowners for Grant(s) of Easement. Additionally, all LEC costs related to the acquisition of the easement(s) shall be in addition to any other engineering and design costs for the project.

**K. Line Extension Obligation Refunds**

Original applicants who pay CIAC to install primary facility may be eligible for a Line Extension Obligation Refund (LEOR). LEOR is intended to help the original applicant recoup the costs of installing primary facilities should a new Member utilize a portion of the existing facilities the original applicant paid for. The original applicant is eligible for a LEOR under the following provisions:

1. The obligation refund applies only to primary line extensions and new primary facilities.
2. Line extension obligation refunds will be based on a prorated sharing of the CIAC for the portion of line shared.
3. The LEOR is valid up to three (3) years from the date the original applicant’s service is energized, or until the total of all extension obligation refunds made to the original applicant equals 80% of the initial CIAC cost, whichever comes first. LEOR’s shall not be valid until the original applicant’s project is completed and closed out.
4. Only the original member who installed the original line extension may receive the LEOR. The original member must be listed as the landowner on the property deed or prove that they are the sole member of a corporation if the property is under corporate ownership. A change of property or facility ownership voids the LEOR.
5. The line extension obligation cost share may only be split among a maximum of five (5) individuals, which includes the original applicant(s).
6. The original applicant may choose to waive the LEOR amount due to them, provided they complete the Line Extension Obligation Waiver form.



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However, each waiver form received will be treated as a satisfied refund for the purposes of calculating eligibility for any future refunds within the three (3) year refund period.

7. Line Extension Obligation refunds do not apply to developers who are installing power to a development, subdivision, or land division with the intent of commercial resale.
8. Any new service extending from a development to a neighboring parcel will not be eligible for a Line Extension Obligation Refund.

**L. Right-of-Way (ROW) Clearing**

Clearing of all rights-of-way required for construction of new services will be the sole responsibility of the applicant. All rights-of-way will be cleared to meet current LEC standards.

**M. Line Extensions for Construction Service**

The applicant will be required to pay 100% of the cost to install and remove facilities for a construction service. All secondary equipment (conductor, meter base and breakers, etc.) will be provided by the consumer/member or authorized electrical contractor and are subject to State electrical inspection prior to being energized. Construction services will not be installed in a temporary manner longer than 24 months. All construction services installed for longer than 24 months will be considered a completed installation and LEC will close the Member’s project.

**N. Changes to Projects After Release for Construction**

It is the Member’s responsibility to apprise LEC of all project changes. Members shall notify LEC of all changes to the project design prior to LEC starting construction. Should LEC personnel encounter undisclosed changes, the new costs shall be calculated taking into account the changes and updated paperwork shall be sent to the Member. LEC construction crews that encounter any changes to project design at the project location will halt construction until the Member has submitted all payment and paperwork necessary to accommodate the change(s).

**O. Service Upgrades**

Member requested service upgrades will be considered on a case-by-case basis. The Member will be responsible for the full cost to upgrade their service facilities.

**P. System Overloads**

LEC has the discretion to notify the member of overloaded transformers that can cause damage to LEC equipment. If the member fails to respond, LEC may bill the member for any changes required to upgrade the equipment or to mitigate the damage caused by prolonged overloading.



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**Q. Service Downgrades**

Member requested downgrades (reduction in service size and/or transformer capacity) will be considered on a case-by-case basis, provided there is no special service agreement in place. A LEC engineering review is required to determine the appropriate transformer capacity needed. LEC, at its discretion, may remove existing transformers and LEC will replace them with correctly sized units.

If LEC deems it more beneficial to leave the existing transformers in place, LEC may change the member's rate schedule to reflect the service downgrade. In this case, if the member's monthly billing demand exceeds the rate schedule's listed capacity twice in a twelve-month period, the rate schedule will be adjusted upward accordingly. If the member requesting downgrade requests an upgrade in capacity, at any time in future, they may be required to pay 100% of the upgrade.

**R. Change of Service**

Any member requesting changes, relocations, or overhead to underground conversions to existing Cooperative facilities will pay the full costs of construction as CIAC. LEC will determine any applicable construction credits due to the applicant.

If a member requests changes to existing Cooperative facilities, and that change will also benefit the Cooperative, the Cooperative may share in the cost of that change with the member, as determined by an LEC engineering review.

**S. Area Lights**

The Cooperative will install new area lights free of charge if the light can be installed on an existing LEC transformer pole or service pole served by an existing transformer and the member signs a lighting agreement. Area lights requiring a line extension will follow the provisions herein.

**T. Line Extensions to Marine Structures**

Docks, marinas and other marine structures will be served from a shore-based delivery point only. No Cooperative facilities will be mounted on marine type structures.

**U. Developments and Subdivisions**

Developer(s) requesting primary backbone electrical line extension(s) for a development, subdivision, or land division will be required to pay the full cost of installing the required facilities (labor, overhead and material). LEC will design the facilities and determine what is required for the primary backbone system.



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All costs associated with individual services to lots and facilities will require individual applications for each lot and will be calculated separately from the primary backbone facility. These costs will be the responsibility of the consumer/member taking service and will be treated as individual line extensions.

LEC will not finalize a design in any development that has not completed the appropriate county subdivision approval process in which the parcel resides. It is the applicant's responsibility to ensure that LEC is notified once the subdivision has been approved by the county. No metered services shall be installed on lots that have not received final plat approval. If LEC receives applications requesting metered services to individual lots within an unfinalized development, LEC shall halt construction of the project until proof of final subdivision approval, as well as legal descriptions and/or deeds for the individual lots needing service, are provided to LEC.

In the event the applicant cancels the development line extension project, or the project is inactive for longer than 24 months from the date of original application, LEC will close the work order. LEC will look at the costs incurred on the work order and determine if any amount remains to be refunded to the applicant. If the work order costs exceed the CIAC amount paid, the applicant will be billed for the additional amount. It is the applicant's responsibility to make sure the project is completed within the 24-month period. Extensions must be requested by developer in writing prior to the project expiration and may be granted by LEC at their discretion.

Developers that install new primary facilities from the existing backbone facilities for the expansion of the development are not eligible for LEOR noted in Section K.

**V. Definitions**

**Active Service:** A service (either permanent or temporary) to which the Cooperative is currently capable of delivering electric energy to a Member.

**Applicant:** A person who requests electric service, the extension of electric utility facilities or a change of service and/or facilities.

**Area Light:** An un-metered exterior light fixture installed on LEC facilities and maintained by the Cooperative.

**Backbone Line:** A primary voltage distribution line where other distribution taps and/or services can be provided.

**Commercial Service:** Electric service where the primary end use is for commerce, or for service to any structure containing multiple dwelling units when supplied through one meter.



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**Construction Cost:** The cost of constructing a new service, line extension or change of service and/or facilities.

**Construction Service:** Commonly referred to as “construction power.” Secondary and metering facilities installed in a non-permanent fashion to provide power for construction.

**Construction Year:** January 1<sup>st</sup> to December 31<sup>st</sup> of the current year.

**Contribution-in-Aid of Construction (CIAC):** The applicant’s cost of making additions or modifications to electric distribution facilities. CIAC is payable as a condition prior to installing, upgrading or relocating facilities which are the property of the Cooperative.

**CT Metering or CT Service:** Utility metering that measures and monitors the levels of electrical usage proportionally by using current transformers (CT’s). Typically used for services in excess of 400 amperes.

**Electric Service:** The availability of electric energy at the point of delivery for use by a Member, irrespective of whether electric energy is actually used.

**End Use:** The Member’s ultimate use of electricity.

**Engineering:** Engineering includes the preparation of electric layouts, designs, specifications, and other drawings and lists associated with electric construction. It also includes, but is not limited to, making construction quotes, inspecting construction for conformance with design criteria and specifications, staking, right-of-way acquisition, and similar and related activities necessary to the technical planning and installation of electric distribution facilities.

**Line Extension:** Installation of LEC electric distribution facilities which has been constructed by or on behalf of the Cooperative for the purpose of providing electric service to a location at which such service was not available prior to the completion of such construction.

**Meter Base or Meter Loop:** Facilities located on the secondary side of a transformer with provisions for a utility meter to monitor and record the electrical usage of a location. Meter bases can be located on service poles, permanent structures or pedestals.

**Mobile Home:** A detached single-family dwelling designed for long-term human habitation, having complete living facilities, constructed and fabricated into a complete unit at a factory, and capable of being transported to the location of use on its own chassis and wheels.



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**Mobile Home Court:** Any property under the same ownership, which is utilized for occupancy by more than two mobile homes.

**National Electric Code (NEC):** Known as NFPA 70, is a regionally adoptable electrical safety code that sets the minimum standards for the design, installation, and inspection of electrical systems in residential, commercial, and industrial buildings in the United States.

**National Electrical Safety Code (NESC):** Known as ANSI Standard C2, provides guidelines to safeguard utility workers and the public during the installation, operation, and maintenance of electric supply and communication lines and associated equipment in the United States.

**Permanent Service:** Service facilities constructed at a given location in such a manner that they may be reasonably expected to remain for the useful service life of the Cooperative’s electrical facilities constructed for that service.

**Point of delivery:** The location where the Cooperative terminates its equipment or conductors and at which point the Member assumes responsibility for construction and maintenance of the electrical facilities.

**Primary Voltage:** The voltage delivered from the substation that is modified to member useable voltage at each distribution transformer.

**R.V. Park:** A tract of land available to and principally used by the public for camping, where persons can park recreational vehicles for camping and sleeping purposes.

**Residential Service:** Electric service supplied to a single-family dwelling or to a location owned or rented by an individual where the end use of the service is primarily for the domestic heating, cooking, lighting, or recreational purposes of the inhabitants of the dwelling or of the individual.

**Secondary Conductor:** A low-voltage conductor (600 volts or less) that runs from the transformer, through the meter and into Member owned building(s).

**Secondary Voltage:** The voltage at the low voltage side of a distribution transformer.

**Service:** The conductors and equipment for delivering energy from the electric supply system to the wiring system of the premises served, or the furnishing of energy to the premises.



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**Service Entrance:** The equipment installed between the utility's service drop, or lateral, and the customer's conductors. Typically consists of the meter used for billing, switches and/or circuit breakers and/or fuses, and a metal housing.

**Small Service:** Services other than residential, commercial, industrial or irrigation. For example; wells, signs, garages, barns, etc.

**Subdivision or Development:** A tract or parcel of land divided into two or more lots, sites, or other divisions.

**III. RESPONSIBILITY:**

The General Manager shall be responsible for the administration of this policy.

**IV. TERMINATION OR REVIEW DATE**

This policy shall be reviewed every year or sooner as needed.

**APPROVED:**

*Jina Jaurman*

President of Lincoln Electric Cooperative, Inc.

*Sandi Mason*

Secretary of Lincoln Electric Cooperative, Inc.

**Revisions**

Approved:	01-01-1989	
Amended:	03-19-1990	
Amended:	11-16-1992	
Amended:	12-21-1992	
Amended:	01-01-1994	(Implemented 70/30% cost share)
Amended:	01-01-1996	(Implemented 50/50% cost share & 5 yr ext. oblig.)
Amended:	03-18-1996	(Included backbone line criteria)
Amended:	02-17-1997	(Included Type of Service CIAC shared amounts)
Amended:	02-16-1998	(Offered 100% payment of CIAC with opportunity to refund after 180 days)
Amended:	02-15-1999	(Minor language changes, change from 180 days to 18 months on Item J, allow developers, Item K & O, to recover portion of CIAC)
Amended:	2-21-2000	(Added waiver language to Item K)
Amended:	2-19-2001	(Minor changes to Items J (Mobile Home Court), K (Waiver Change), N (Upgrade Change))
Amended:	5-28-2002	(Minor changes-survey fee to \$250, delete "seasonal" type of service)
Amended:	2-17-2003	(Minor changes-permanent improvement requirement, tough conditions, survey fee 24-mo.)
Amended:	3-15-2004	(Minor changes in language, e.g., Items H, I, K)
Reviewed:	3-21-2005	
Amended:	3-20-2006	(Format change for headings, tables and explanations. Additional sections as taken from the LEC Rules and Regulations)
Amended:	4-17-2006	(Minor changes to Items L and X)



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Amended:	1-22-2007	[Changes to: Item E - Eliminated engineering deposit cap for developments and removed the word "survey"; Item G - Refunds/additional funds reduced by 3%, refunds/additional funds not required if difference is \$100 or less; Item H - Reduced LEC contribution for mobile home courts to \$0]
Amended:	1-21-2008	Definitions - Added Construction Service, deleted Service Structure and Temporary Service. Minor wording changes. Item C - Clarified how rate classes are determined. Removed 100 amp capacity offered by LEC. Item D - Clarified breaker ownership for single-phase service. Item E - Added that LEC will close idle projects after 24 months. Item G - Clarified reconciliation wording. Item I - Added words "residential" and "developed" to better define type of perimeter and water system that qualifies as permanent structure. Item L - Added that additional engineering deposit may be required. Deleted easements costs not eligible for sharing. Item M - Added maximum of five splits per obligation. Items O & P - Changed to reflect construction service instead of temporary service. Item Q - Primary Backbone Extensions to Groups...removed. Item R - Changed evaluation period from two years to 18 months. Item X - All provisions for developer refunds removed from policy. Items R-Y renamed to Items Q-X with deletion of Item Q above. Minor grammatical changes to other items.
Amended:	12-15-2008	Item C.1 - added word "large" to irrigation. Item E - Changed engineering deposit to \$300 (from \$250), reworded fifth paragraph to reflect that LEC will refund or bill deposit difference. Item H - Added cost sharing provisions for irrigation services. Item J - Added development agreement wording to paragraph. Item M - Changed M.6 word extension to facilities. Item T - Minor rewording.
Amended:	1-18-2010	Item F - Added paragraph outlining cost responsibilities for additional facilities LEC requires for future projects. Item T - Changed "Security Light" to "Area Light". Also changed definition. Minor grammatical and clarification changes to: Objective, Backbone definition, Service Entrance Definition, Items D, E, F, G,I, J, K, M, Q, W,
Amended:	4-19-2010	Item W - Reinstated the Developer policy per Operations Committee meeting on 4-2-2010.
Amended:	5-16-2011	Minor changes to definitions. Item C - Combined Items 1 and 2. Wording clarification to Items 2 and 3. Item G - Added paragraph 2 regarding refunds and invoices to applicants. Item O - 12 month clause added. Item P - Conversion of Construction Services to Permanent section deleted as redundant with Rules and Regulations. All subsequent Items re-lettered. Item X - Service to Motor Loads section deleted, added to Rules and Regulations. 25 horsepower changed to 15 hp. Minor grammatical and clarification changes to: Items C, D, E, F, G, H, I, J, K, L, M, O, Q, R, S, W.
Amended:	5-21-2012	Item H - Deleted. Cost sharing eliminated. All subsequent sections renumbered. Item I - Deleted. Section not needed as Item H eliminated. Item P - Renumbered Item N. Cost sharing provision eliminated. Wording added to clarify how LEC upgrades antiquated facilities. Item U - Renumbered Item S. Developer refund provision eliminated. Item V - Renumbered Item T. Section renamed to Revenue Justification Projects and Contractual Guarantee of Revenue. Added provisions that LEC may contribute CIAC based on revenue justification calculations for projects over 150 kVA. Section IV - Changed review date to annually from date of last review instead of every January.
Amended:	6-25-2012	Item G - Removed the 3% variance provision.
Amended:	1-21-2013	Item D - Revised paragraph and table to show that all secondary facilities now installed and owned by Member. Item E - Condensed table to reflect same Engineering Deposit amount. Item I - Minor clarification. Item N - Removed wording that LEC will upgrade services at no expense to Member. Removed RV Park upgrade accommodations.
Amended:	12-19-2016	Item E - Changed engineering deposit to non-refundable. Item F - Changed cost estimate to a "binding" cost. The cost estimate will be the final cost. Item G - Entire section deleted as the reconciliation process for actual costs not needed. Items H through T - Re-lettered to reflect the deletion of Item G.
Amended:	8-27-2018	Item A - Clarified where a meter base could be located, added permanent structure. Item C - Removed 140/240 V and 240 or 480V service voltage. Item K - Replaced RUS with LEC Standards.



Subject: <b>Line Extensions &amp; System Improvements</b>		Policy #: <b>302</b>
Original Date of Issue: [unknown]	Date of Last Review and <u>Approval</u> : <b>June 22, 2026</b>	
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Amended:	4-19-2021	<p>Added "And System Improvements" to title</p> <p>Item B - Added - Members should be advised by an electrician or electrical engineer on appropriate service size.</p> <p>Item C - Revised paragraph on meter bases, stating that they shall follow NEC/NESC codes.</p> <p>Item D - Added membership form as a required document when submitting project application. Increased deposit to \$400 for Single/Three phase service and \$150/lot with a \$600 minimum for developments. Added "Service Install Only Fee - as determined by LEC". Added information on special projects requiring outside engineering firm. Added that it is the member's responsibility to make sure the project is completed in 24 months.</p> <p>Item E - Added that utility easements may affect the electrical design. Added if additional field visits or design changes are requested, the cost may increase. The plan estimate is good for 90-days. LEC will not energize a service in a subdivision that has not received final substation approval through the county. Removed working on joint projects.</p> <p>Item F - Added details on contract labor.</p> <p>Item G - Added that LEC will not sign Lien Releases.</p> <p>Item K - Updated wording for clarification. Changed obligation from 5 years to 3 years. Added Line Extension Obligation refunds do not apply to developers who have the intent of reselling the property.</p> <p>Item L - updated wording</p> <p>Item M - updated wording</p> <p>Item N - updated wording</p> <p>Item O - Added System Overload section</p> <p>Item P - updated wording</p> <p>Item Q - updated wording</p> <p>Item T - updated wording. Added information about special project work being completed by engineering firm.</p> <p>Definitions - moved to the end of the document. Added National Electrical Code (NEC).</p>
Amended:	5-16-2022	<p>Throughout document - removed "authorized contractor" with "licensed electrician".</p> <p>Item B - Added 600 &amp; 800</p> <p>Item D - Added property ownership information must be submitted to LEC.</p> <p>Item E - Added permit fees and coordination. Changed cost estimates from 90 days to 30 days based on the volatile costs.</p> <p>Item G - Added that LEC will not endorse any check that incorporates a lien release as part of the endorsement of the check.</p> <p>Item K - Line Extension Obligation Refund definition of "construction was completed" to "service is energized". Item M - Removed the ability to have a time extension. Item T - Added clarification that LEC or their engineering firm will design.</p> <p>Item U - Remove entire section on Revenue Justification Projects and Contractual Guarantee of Revenue as it is no longer a practice of LEC's.</p> <p>Item V (Definitions) becomes U.</p>
Amended:	12-18-2023	<p>Throughout document - removed "engineering deposit" replaced with "engineering fee"</p> <p>Item G - Inserted Qualified Employee Labor, all other sections advance to the next letter.</p>
Amended:	3-17-2025	<p>Item B - Added Single-phase CT Services row.</p> <p>Item D - Moved consulting design paragraph to Section E. Added LEC has the right to bill monthly.</p> <p>Item E - Added consulting information. Moved subdivision information to development section.</p> <p>Item G - Qualified Employee Labor section deleted and made into separate policy.</p> <p>Item H - LEC requesting different CIAC payment deleted.</p> <p>Item L - Line Extension Obligation Refunds. Wording clarification throughout all items.</p> <p>Item N (old) - 12 months changed to 24 months.</p> <p>Item N (new) - Added section "Changes to Projects After Release for Construction</p> <p>Item O - Deleted second paragraph about mobile home courts as no longer applicable.</p> <p>Item U - Added paragraph that final design will not be approved until development has final subdivision approval from county. Deleted section about special engineering requirements. Added clarification about extensions inside developments.</p>
Amended	5-18-2026	<p>Item C - Minor clarification regarding Secondary Conductor and ownership responsibility. Added meter provisions can be found in New Service Handbook.</p> <p>Item D - Added clarification regarding property ownership change. Deleted Service Install Only Fee.</p> <p>Item E - Clarified neighboring easements and agency approval.</p> <p>Item J - Added information regarding rejected easements by the county.</p> <p>Item S - Light installation clarification.</p> <p>Item T - Wording change.</p> <p>Item U - Added information regarding service to lots without final plat approval.</p> <p>Item V - Added NESC definition. Updated NEC definition. Added secondary conductor definition.</p>