



Application for Upgrade and/or Relocation

Projects require a NON-REFUNDABLE \$400.00 engineering fee and field visit prior to preparing a binding project cost. This fee is applied towards the cost of the project if completed within twenty-four (24) months of application per Lincoln Electric Cooperative Policy 302.

Applicant Information: (Landowner information *required* regardless of applicant type)

[] Applying as the Landowner

Landowner Name: _____

Joint Landowner Name: _____

Primary Phone: _____ Secondary Phone: _____

Mailing Address: _____

Email Address: _____

[] Current/Former LEC Member- Account# _____

[] New Member- *please include the completed membership application*

[] Applying as the Excavator or Electrical Contractor on behalf of the landowner:

Name: _____ Primary Phone: _____

Company: _____ Secondary Phone: _____

Email: _____

[] Applying as Other: _____ on behalf of the landowner: (Relationship)

Name: _____ Primary Phone: _____

Email: _____

Applications will not be processed until all the following information is provided:

- | | |
|---|--|
| ☐ Completed and Signed Application for Upgrade and/or Relocation | ☐ Payment of the Engineering Fee |
| ☐ Completed and Signed membership application for new accounts | ☐ Copy of the Property Deed |
| ☐ Please contact us for business membership requirements | ☐ Copy of the Plat Map |
| | ☐ Establish Credit with the Cooperative |



Service Upgrade:

Existing Service Type:

- | | |
|---------------------------------------|--|
| ☐ Overhead | ☐ 70/100 Amp |
| ☐ Underground | ☐ 200 Amp |
| ☐ Single Phase | ☐ 400 Amp |
| ☐ Three Phase | ☐ Other _____ Amp |

Members are advised to consult with an electrician prior to determining service size.

Requested Service Type:

- | | |
|---------------------------------------|--|
| ☐ Underground | ☐ 70/100 Amp |
| ☐ Single Phase | ☐ 200 Amp |
| ☐ Three Phase | ☐ 400 Amp |
| | ☐ Other _____ Amp |

Anticipated Additional Load:

Additional kW*: _____
**LEC requests this information for design criteria.*

Service Relocation:

Existing Service Location:

- | | |
|--------------------------------------|---------------------------------------|
| ☐ Overhead | ☐ Single Phase |
| ☐ Underground | ☐ Three Phase |

Requested Service Relocation:

- | | |
|--------------------------------------|---------------------------------------|
| ☐ Underground | ☐ Single Phase |
| | ☐ Three Phase |

Facility to be Moved: _____

Desired Facility Location: _____

Comments:

Site Information:

Property Information:

Section: _____ **Township:** _____ **Range:** _____

Legal Land Description: _____

~Legal land description usually includes township, range, and section, subdivision name, and lot/tract/parcel number.~

Physical Address of Property: _____

Description of New Service: _____

Contact Information for Field Visit:

☐ **Same As Applicant** ☐ **Different from Applicant**

Name: _____ Primary Phone: _____

Coordination Contacts:

Excavation Contractor: _____ Primary Phone: _____

Electrical Contractor: _____ Primary Phone: _____



Upgrade and/or Relocation Agreement

1. The undersigned (hereinafter called applicant) hereby applies for Upgrade and/or Relocation with Lincoln Electric Cooperative, Inc. (hereinafter called Co-Op).
2. Applicant certifies they have legal authorization, or have been authorized by the legal landowner to act on their behalf, to submit for line extension.
3. Applicant understands this project will be bound and regulated by the Co-Op's Articles of Incorporation, current Line Extension Policy 302, By-Laws and any amendments thereto, and such policies, and regulations as may be adopted from time to time by the Co-Op and agrees to promote the best interest of the Co-Op.
4. Applicant understands that the binding project cost provided after the required field visit is valid for thirty (30) days. After thirty (30) days the project cost will be updated to reflect the current construction costs.
5. Applicant understands they are responsible for notifying the Co-Op of the project status, changes to electrical design, and ensuring the project is completed within twenty-four (24) months of application.
6. Applicant understands that they will be responsible for the additional Contribution-In-Aid-of-Construction (CIAC) costs due if the project cost changes.
7. Applicant understands that additional engineering fees may be required for changes.
8. Applicant understands if the project is not completed within twenty-four (24) months of application, the project will be closed. If there are any remaining Engineering Fees, these funds will be forfeited by the Applicant.

By signing this application, the applicant certifies that all information and any supporting documentation submitted are authentic and have not been altered, forged, or misrepresented.

Applicant Signature: _____ **Date:** _____
Required

Landowner Signature: _____ **Date:** _____
Required